

Membership and Fees

To borrow toys from the toy library you must be a current member of the Dunedin Parent Centre. You must then pay an additional \$15 per year to be a member of the toy library.

There is no charge for borrowing toys, but videos cost \$2 for two weeks.

Duty

All members will be rostered on to a session about once a year. If you don't come to your session (without giving adequate prior notice) you may be fined \$25.

Borrowing Toys

All toys are issued for two weeks, but can be renewed for a further two weeks. Families may borrow up to two toys and/or two puzzles at a time.

You may place a hold on a toy and you will be notified when it is ready to be picked up.

Overdue Toys

Please return toys by the due date in a clean condition. If you return a toy in a dirty you may be asked to clean it or it will be re-issued to you to clean and return.

Toys returned late will incur an overdue fee of 50c per toy per week

Missing/Damaged Pieces

Each toy comes with a parts list. Please check the toy against this list either before borrowing the toy or when you first get home and notify the library straight-away if there is a discrepancy.

If you can't find a piece when returning a toy please let us know. We may charge a fine of \$5 per missing piece, but will refund \$3 if you later find and return it.

Toys break – even in normal play. Don't be embarrassed if this happens to you, but please let us know when you return the toy. You may be asked to pay for the cost to replace the broken part.

Membership Form

Name: _____

Partners Name: _____

Address: _____

Phone: _____

Email: _____

DPC Membership No.: _____

Your details are being collected to allow us to manage the toy library. They will be carefully stored by us and deleted after you stop being a toy library member.

Your details will also be copied to an online toy library system called *libratu Online* to enable you to manage your account online. Your details will be held securely within this system and only be accessible by you and toy library staff – they will not be shared with any other organisations.

You can view and edit your details at any time using the toy library website or by speaking to a toy library staff member

Signed: _____

Hours

The toy library operates one session per week:

Saturday 10:30 – 12:00pm

Contact Details

DPC Toy Library
155 Kenmure Road, Dunedin
Ph. 03 453 5536
Email: dnparentscentre@xtra.co.nz

Toy Library Website

All this information is available on the internet at:

<http://www.libratu.com/library/dpctl>

You can login with your membership number and view/edit your personal details, check what toys you have on loan, renew loans, browse the toy catalogue, place holds and much more



Dunedin Parents Centre Toy Library

Members Guide